



Women Against Abuse, Inc.
Fundraising Agreement
for use of WAA Name, Logo and Identity

Women Against Abuse (WAA) is grateful to organizations and individuals who plan and coordinate fundraising events and/or speaking engagements for the benefit of WAA. Please fill out this form to ensure your event/speaking engagement meets the goals of WAA and does not conflict with other scheduled activities.

Organization/Individual hosting the event:

Contact Name:

Address:

City/State/Zip:

Phone:

E-mail:

Proposed event name and brief description:

Event Date:

Location:

Start Time:

End Time:

Representative requested?

Yes

No

Organizational materials requested?

Yes

No

Anticipated date funds will be provided to Women Against Abuse:

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Thank you for your interest in conducting a fundraising event that will benefit WAA. As a non-profit organization, we are obligated by law to ensure that all fundraising events on our behalf are consistent with the regulations of the IRS and the Commonwealth of Pennsylvania. We ask for your cooperation and support of the following guidelines:

1. The fundraising event must be appropriate with the Mission of WAA and uphold the agency's name and image. WAA reserves the right to reject any fundraising event, which the WAA Executive Administration deems not to meet the agency Mission Statement or jeopardizes the name and/or image of WAA.

MISSION STATEMENT: to provide quality and compassionate services, in a manner that fosters self respect and independence in persons who have been victimized by domestic violence, and to the lead the struggle to end intimate partner violence.

2. All publicity must state that the proceeds from the event are for the benefit of WAA. All proceeds raised by the event shall be submitted to WAA within 30 days after the conclusion of the fundraising event, along with an accounting of the proceeds received from the event.

3. The sponsoring organization/individual of the fundraising event will assume all financial responsibility for the costs associated for the fundraising event.

4. Guests/Participants/Donors of the fundraising event will not receive a letter of tax deductibility from WAA unless the contributions are made payable to WAA. WAA can only issue a tax-deductible receipt for donations made payable to WAA to the accountholder of the check or credit card, and only for the amount of proceeds that benefit WAA. WAA will comply with all rules as required by the IRS for reporting the value of any goods or services received for a donation to a fundraising event.

5. If promotional assistance is required by WAA (i.e. agency literature and materials), all requests must be submitted to WAA at least 30 days in advance of the fundraising event. WAA cannot guarantee media acceptance or publication of promotional information. WAA cannot be held responsible for media errors or errors contained in publication of promotional information.

6. All promotional information which will contain the WAA name or logo must be approved by the WAA Advancement Department. This information must be submitted to WAA at least 30 days prior to the event.

7. The fundraising event must comply with all Municipal, County, State and Federal Laws.

8. If a speaker from WAA is required, please indicate so on the cover page of this application. The sponsor will be contacted by WAA to confirm and discuss the topic of the speaker and timeframe allotted for the speaker.

9. WAA will not be held liable for any incidents relating to the fundraising event.

I have reviewed the contents of the WAA fundraising agreement and agree to abide by the guidelines set forth in this agreement.

Signature: _____ Printed Name: _____

Title: _____

Organization: _____

Thank you, again, for your support!

Please Return Signed Agreement To:

Women Against Abuse, Inc. Attn: Megan Slattery, Donor Engagement Coordinator
100 S Broad Street, Suite 1341 Philadelphia, PA 19110 or msslattery@womenagainstabuse.org

Questions? Please contact Megan Slattery, Donor Engagement Coordinator, at msslattery@womenagainstabuse.org. Thank you for your support!